






Reprinting a VSD-330 (Title Only Application)

IMPORTANT NOTES

Reprinting a VSD-330 for correction purposes should be done after all corrections have been made and the transaction has been completed with said corrections at a Title Clerk Station. This is recommended to negate any redundancy in printing

What if the customer signed a now void or incorrect VSD-330? – Simply attach the new VSD-330 to the old, with the new copy on top, and completely line through the barcode on the old and/or voided VSD-330 when you send your paperwork with your bundle

1. First, select the  **Menu** from the left.
2. Then select the  **Registration Icon**.
3. **Highlight the transaction** you would like to reprint the form for.
4. Make sure the  **VSD330 Icon** is selected from the top menu.
5. Select the  **Display Icon**.
We Select Display for two reasons.
 - a. To load the image into computer/printer memory.
 - b. To print preview the document before actually printing.
6. ***You may be prompted*** to select an option on the format of the form, select the appropriate option(s), and click **"OK"**
7. A print preview window will appear. **To print what is in this window, select the  Icon.**