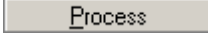



Completing a Salvage / Junk Transaction

A Salvage/Junk transaction is only available to SALVAGE dealer types (as of ILEV version 3.0A). If your Illinois EVR setup is not established as such, this transaction type will not be available

1. Select  from the left menus. Then select the  **Registration Icon**.

2. Then select  **New Icon** in the horizontal menu at the top center of the page.

3. You will be prompted to enter a control number for the transaction. **Make sure to enter a unique control number that will be used only for this transaction. Once a control number is used, it cannot be used again.**

4. Make sure the **Deal Type** is set to **"Salvage/Junk"**.


5. Note: this is a **One-Step Transaction**.

6. Click **Done**.

7. You will then step through the icons of the new transaction from left to right:



8. Required fields will be white. Optional fields will be gray. You may change gray fields if you believe they need correction. Check all fields for such corrections.

9. Once all icons are green, the deal is ready to be transmitted. Select the  **Transmit Icon** from the horizontal menu at the top.

10. You may be prompted for your **user name** and **password**. If so, enter it accordingly.

- *If there is an error in transmission, an error message will appear. If you cannot determine the issue, call CVR Central Support at **1-800-333-6995***

11. The VSD-330 form should print out from your 8.5" x 11" paper tray automatically, and the transaction is now complete.